

**DIVISION OF SOCIAL SCIENCES
COURSE ASSISTANTS
2009-10**

The Division of Social Sciences has established the following criteria for hiring course assistants effective Fall Quarter 2009.

\$24,065 **STEP 1** -- Individuals who possess the requisite knowledge, skills, and abilities, and
(\$4010.76) an undergraduate degree, but minimal experience, may be paid \$2673.84 per month.
Appointments made at 50%-time for three months would equal \$4010.76 per quarter.

\$26,056 **STEP 2** -- Individuals who possess the requisite knowledge, skills, and abilities, and
(\$4342.67) an undergraduate degree or equivalent combination of education and experience may
be paid near the mid-point of the salary range which is \$2895.11 per month.
Appointments made at 50%-time for three months would equal \$4342.67 per quarter.

\$28,863 **STEP 3** -- Individuals who possess the requisite knowledge, skills, and abilities, and
(\$4810.43) an advanced degree (Master's and/or PhD), or equivalent combination of education
and experience, and/or unique qualifications to meet a critical demand may be paid
near the top of the salary range which will be \$3206.95 per month. Appointments
made at 50%-time for three months would equal \$4810.43 per quarter.

These changes address salary options only and does not supersede any processes in place to obtain approvals for these appointments (e.g., Graduate Dean approval to hire all course assistants).

Departments are responsible for determining the appropriate salary level and communicating this information to the Social Sciences Division for each course assistant that has the appropriate approvals to be hired.